

## LETTER FOR DA CONDITION REGARDING CREDENTIALS OF A HERITAGE ARCHITECT

Throughout the construction of the subject DA approved works, there shall be an appointed heritage architect whose role it will be to periodically check all the works pertaining to heritage items in respect of new building works being constructed in the vicinity of those heritage components. The appointed heritage architect shall hold regular meetings on site, provide advice to the builder, field and answer any queries from sub-contractors relating to the treatment of heritage fabric, resolve problems on site in relation to the heritage fabric and minute all decisions, directions, answers to queries and actions required from the various parties in relation to the heritage fabric. The heritage architect shall closely follow the DA conditions and monitor the works on site in relation to those conditions. The heritage minutes are to be circulated to all stakeholders including council and the certifier. If any of the on-site works are required to deviate from the approved DA conditions; such that it is found on site, that strict compliance with the DA conditions cannot be achieved, then, it will be the task of the appointed heritage architect to liaise with the appointed certifier as to whether a Section 4.55 will need to be lodged. At the end of the project, once all the new works in relation to the conserved heritage items are concerned, the appointed heritage architect shall issue a final sign-off certificate for all of the heritage works and shall pass the certificate on to the appointed certifier.

The appointed heritage architect shall have a minimum of 20 years' experience as a heritage architect who is fully competent in understanding the nature of heritage fabric and early construction methodology from previous centuries. The appointed heritage architect shall as part of his/her application to the appointed project manager, submit a CV and list the buildings that he/she has worked on in the last 20 years so as to provide evidence of a proven track record of his/her experience. Council shall be provided with a copy of that CV prior to the obtaining of a construction certificate.

Yours sincerely,



**Paul Rappoport – Heritage Architect  
Director**

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